

MA guidance note on project modification procedures

With this guidance note the Managing Authority (MA) of the Central Baltic programme 2014-2020 confirms its standpoint to project modification requests and their official handling.

For the period 2014-2020 an electronic monitoring system has to be made available by programmes. The Central Baltic programme uses the eMonitoring System (eMS) for receiving applications as well as for all steps of project implementation. The eMS complies with all technical and content requirements set by the European Commission for eCohesion for this period. The eMS is also an official archive. Finally, the login with a user name and password qualifies as a form of e-signature.

The MA signs a Subsidy Contract with the Lead Partner (LP). As stated in the preamble and in §15 Concluding provisions, the Subsidy Contract refers to the project application form in the eMS and all modifications or changes related to implementation are made in eMS. Thus the Subsidy Contract always refers to the valid version of the project application form. The person authorised to sign documents on behalf of the MA confirms these changes in the eMS, upon which the new version is valid. No separate amendments to the Subsidy Contract will be prepared.

