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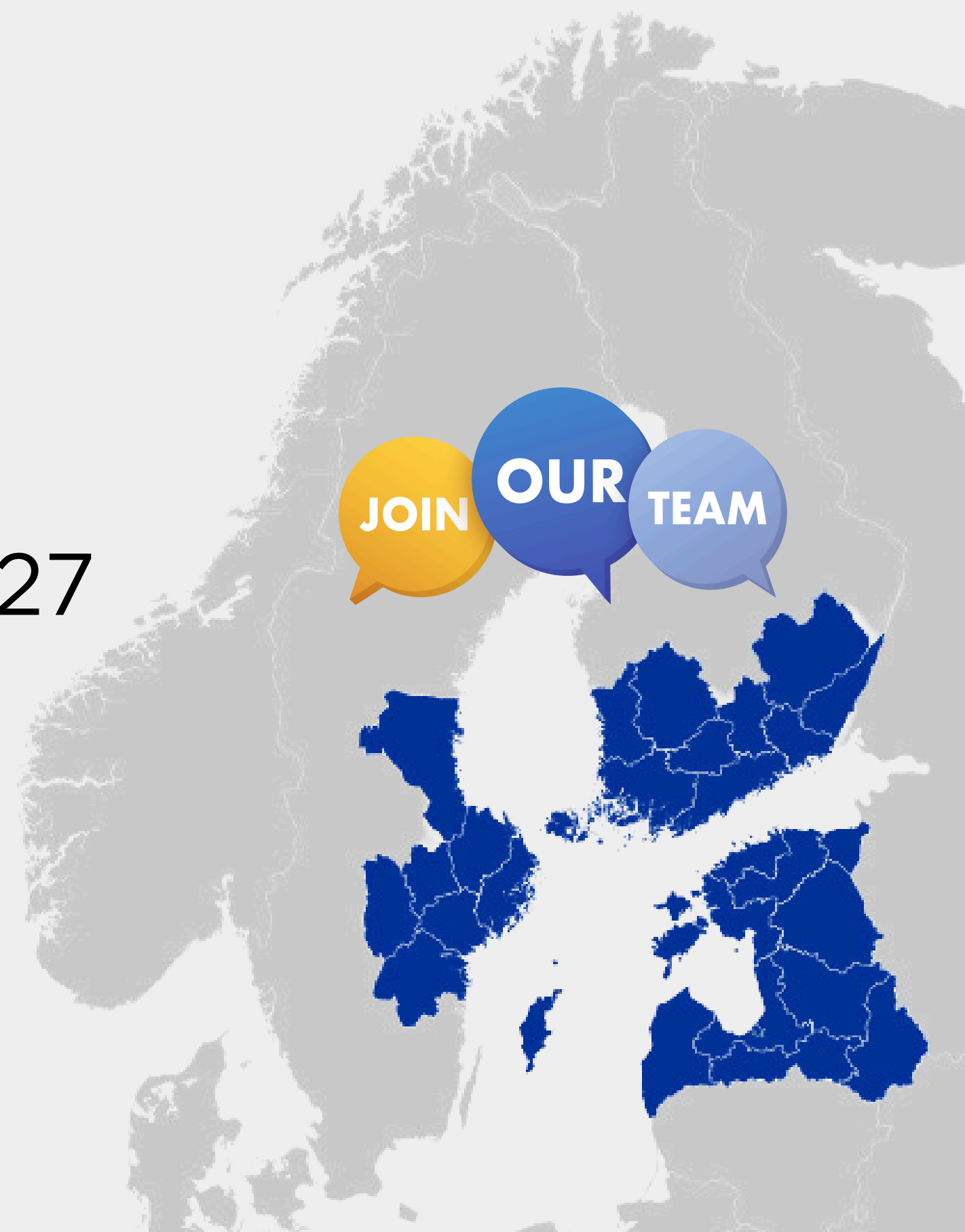
Central Baltic Programme

Recruitment Announcement for Central Baltic Programme 2021-2027

Financial Controller

Project Officer

DATE: SEPTEMBER 2025



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Introduction

The Regional Council of Southwest Finland is recruiting for colleagues to the Joint Secretariat/Managing Authority for the Central Baltic Programme 2021-2027.

The Central Baltic cross-border cooperation programme includes regions from Estonia, Finland including Åland, Latvia and Sweden.

This round of recruitments will complement the team during the peak years of implementation.

The task descriptions and requirements for each open position are explained as follows.

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Open positions

1. Financial Controller

2. Project Officer

1. Financial Controller

This is a new position, created to support the Financial Manager and create a link between the national controls at partners reports level and the Programme controls at project reports levels.



Financial Controller

MAIN TASKS INCLUDE:

- Controls to verify the correct functioning of the management verification process and ensuring that national verifications at project's partner report level have been properly completed
- Technical checks and analysis on work performed by national control
- Technical review of certified project partner reports
- Internal document management (extracting and archiving of relevant documents)
- Support to the Managing Authority in tasks related to National Controller work (Updating NC manual, Drawing/supporting on-the-spot sample, follow up, Updating NC user rights in Jems)
- Support to the Managing Authority and other programme bodies on data exports related to project partner reports



Financial Controller

REQUIREMENTS:

- Experience with financial controls
- Experience in international cooperation, especially with project funding, is considered an asset.
- Proven skills with Microsoft Excel and monitoring systems
- Good team working skills
- Good communication skills (written and spoken communication as well as direct communication with stakeholders)
- Good written and spoken English
- Good command of at least one official language of the participating countries
- Degree in relevant field (for example Bachelor in business administration)



Salary level: Task-based salary 3319 eur/month and related salary structure according to the general collective agreement for the municipal sector (KVTES)

2. Project Officer

This is a new position, created to complement the team of project contact persons during the peak time of implementation. The person will oversee a portfolio of small projects within the fields of **PO 6 Improved employment opportunities on the labour market** and **PO 7 Improved public services and solutions for the citizens.**



Project Officer

MAIN TASKS INCLUDE:

- Project support to implementing projects
 - Day-to-day monitoring of projects as well as handling project reports
 - Guidance to ongoing projects in day-to-day communication and events
 - Cooperation with national controllers in on-the-spot checks;
- Communicating or providing input for communication about project results and capitalisation within the programme (including website and SoMe channels, MC, COM) and externally;
- Other tasks related to the lifecycle of projects



Project Officer

REQUIREMENTS:

- Interreg experience: Experience from an Interreg programme secretariat, particularly in project implementation, is highly valued.
- International cooperation: Experience in international cooperation, especially with project funding, is considered an asset.
- Good team working skills
- Good communication skills (written and spoken communication as well as direct communication with stakeholders)
- Very good written and spoken English
- Good command of at least one official language of the participating countries
- Master's degree in relevant field



Salary level: Task-based salary 4070 eur/month and related salary structure according to the general collective agreement for the municipal sector (KVTES)

Terms of employment

All members of staff will be employed by the Regional Council of Southwest Finland.

The office is located in Turku, and attendance in person is required for one predefined week each month, as well as upon need. The job also involves some travelling, mainly within the programme area.

The Regional Council of Southwest Finland is a municipal organisation, and the terms of employment follow the municipal collective agreement. We offer you a dynamic working environment, an international team and the possibility to develop cooperation within the region of Central Baltic.

The working language is English.

The programme strives for international staff and a balanced knowledge of all programme languages and understanding of the programme region countries.

In addition, the balance between all programme languages and understanding of the programme region countries' will be sought for within the whole team.

Duration of employment

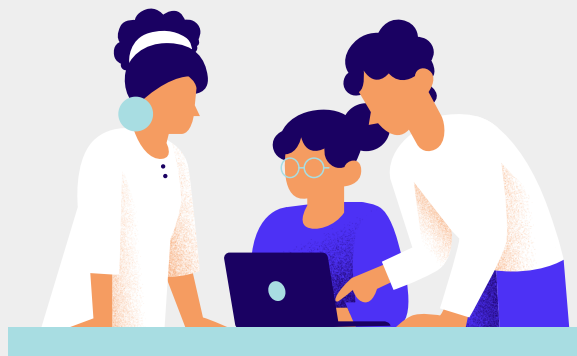
The term of employment starts upon agreement.

The duration of the employment is until 30.06.2028.



Applications and selection

- Applications, incl. a motivational letter and CV, should be sent to the Regional Council of Southwest Finland by e-mail (kirjaamo@varsinais-suomi.fi) with the reference “Central Baltic 2021-2027” and the position you apply for.
- The deadline for submission of applications is **30.9.2025**.
- The most qualified candidates will be selected for interviews, which will be held online on 6-10 October 2025. The interview/selection team will consist of the Managing Authority (Regional Council of Southwest Finland); representatives of the responsible national authorities may also contribute to the process. The interviews will be conducted in English.
- Please note that only the candidates who are selected for interviews will be contacted.



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Questions?

If you have any questions or need clarification regarding this announcement, please don't hesitate to reach out to the Head of the Managing Authority of the Programme.

Managing Authority,

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